**MINUTES**

**Seventh District Elementary PTA Minutes**

February 6, 2018

**PTA Board**

President: Debbie Dickerson, Vice President: Nicole Smith, Treasurer: Craig Duftler, Secretary: Jen Patterson

**In Attendance**

Debbie Dickerson, Jen Patterson, Heather Denmyer (Principal), Kelly Lehto (Vice Principal), Jen Wisnom, Jen Duftler, Sarah Martin, Maura Simms, Lovena Miller, Maggie Stoddard, Teri Chason, Rebecca Gray, Joni Elmore, Guillermo Urbina

**Approval of Minutes**

 Minutes were shared from the January 2nd meeting and approved.

**President’s Report (Debbie Dickerson)**

Thank you for a successful Spirit Night at Chick Fil A. We raised $469.08. PTA Board nominations will be addressed at the next PTA meeting and elections during the April meeting.

**Kona Ice Representative (Joni Elmore)**

Joni suggests we pick a date ASAP for the Kona Ice truck day at school. Regular price is $2/student, but they will discount the cost to $1.50/student and staff members are free. If we purchase the truck for an event in which students bring in money to pay for ice, we automatically earn 25% of sales. We can distribute flyers at school or online for students/parents to book a private event, such as a birthday party, in which the school would earn $25 if they present the flyer. Kona Ice is “smart snack” approved. Joni provided a Kona Ice gift bag for the Parents Night Out silent auction.

**Treasurer’s Report (via email from Craig Duftler)**

The PNC account was reconciled for January and everything looks good. There is only one uncleared item – a $16 check to Shannon Gahan from 10/07/17. We can reissue a new check to her if needed. There is $15,468.95 cash on hand. This is equal to the Jan. 31st balance minus the $33 stop payment fee for the Time for Kids check and the $16 mentioned above. There have been no unexpected expenses recently.

**Principal’s Report (Heather Denmyer)**

**Grandparents Day (March 23rd):** Liz Stambaugh is arranging a shuttle for Grandparents from the lot of Whitcraft, a BCPS transportation provider.

**Video Cart:** A student news crew been selected to go to Prettyboy ES with Mrs. Wisnom to learn more about using the equipment. We will have students interview people in reference to the history of 7DE for the 85th Anniversary celebration.

**5th Grade Farewell:** Meeting with parents next week to discuss 5th Grade Teaser Days.

**Vice Principal’s Report (Kelly Lehto):**

Assemblies: February 23rd: Reptile Assembly (PreK, 1st, 2nd: 9-10am; 3rd -5th: 10:15-11:15am); February 26th: Opera Bears Assembly (PreK-2nd: 10-11am)

**Teacher Requests (Jen Duftler):**

Kindergarten needs to purchase headphones for some students for testing. Estimated cost is $300. If cost is higher, we will discuss change in budget at the next meeting. (Debbie Dickerson: MOTION TO APPROVE $300 budget for headphones: PASSED)

**Committee Reports/Miscellaneous**

**Spirit Wear (Teri Chason/Rebecca Gray):** The 85th Anniversary t-shirt was very popular; consider another student-designed t-shirt contest for next year. Two separate vendors were used for the fall sale. The vendor used for the 85th Anniversary t-shirt was great to work with. However, there was miscommunication from the Under Armour vendor in reference to notifying customers about out of stock items, cancelled orders, etc. It would be beneficial to use one vendor for future sales. The PTA earned $287 for the 85th Anniversary shirts and approximately $200 from the Under Armour sale. The check from UA was mailed out on 2/2/18. Maura Simms: Consider Bob Martino, the HMS spiritwear vendor, for the next sale.

New BCPS rule: Spirit Wear purchases must be made through a BCPS approved vendor. Though we need to determine if this rule applies to Spirit Wear sponsored by the PTA.

**Daddy/Daughter Dance (Lovena Miller for Kristin Matthew):** Containers are needed to display candy. Large decoration pieces will be brought in on Feb. 13th at 3pm and stored in the PTA closet.

**Book Fair (Sarah Martin):** Book Fair dates are March 19th to March 23rd with the theme “Paws for Books”. Set up will be March 12th -16th. Patty Maizels is creating the decorations. Volunteers are needed March 13th – 16th. Book cases may arrive as early as March 8th. March 23rd is Grandparents Day from 9am-11am, and extra volunteers are needed. Grandparents will be able to preorder books again this year. Sign ups have begun through Signup Genius via email and Facebook. The Book Fair Committee will be trained to use the brand new cash registers.

**Piano Donation (Rebecca Gray):** Donated piano can be delivered Friday, Feb. 9th (delivery cost $225). Tuning will be needed once a year (estimated cost $150-$200). (MOTION TO APPROVE $425 BUDGET: PASSED)

**Art Extravaganza/85th Anniversary Celebration (Debbie/Sarah):** Nicole Smith and Sarah Martin are doing the prep work, but a chairperson is still needed for this event. The theme is “I never lose. I either win or learn.”(Nelson Mandela). A flyer will be sent home with students including the guidelines for artwork. Submissions are due by April 16th.

**Moms are the Sweetest:** This event will be held on May 10th from 7 to 8pm in place of Muffins with Moms and may coincide with the Plant Sale.

**Next Meeting**

 **Tuesday, March 6, 2018 at 6:30pm in the 7DE Library**