

MINUTES

Seventh District Elementary PTA

November 14, 2023 | 6:00 PM
PTA Monthly Meeting

Attendees: Dave Buckingham, Jennifer Duftler, Rob Elligson, Britt Fischer, Emily Fogle, Lori Goodman, Cathy Horton, Michelle Milam, Kelly Murphy, Karen Skelley, Maura Simms, Sonia Talbott

Call To Order: Maura Simms – 6:04pm

Approval of previous meeting minutes from 10/10/23 by Sonia and Michelle

Board: Maura Simms, President; Karen Skelley & Michelle Milam, Vice-Presidents; Emily Fogle & Britt Fischer Secretaries; Kallista Boeckmann, Treasurer

Principal's Report (Cathy Horton on behalf of Heather Denmyer)

- The Book Fair and Donuts with Grown Ups were successful and fun. Thank you to all staff and volunteers for helping to organize and execute.
- The school is evaluating the playgrounds through the Grounds of Baltimore County to analyze the cost of making adjustments to equipment to allow more inclusivity for differently abled students. A mock-up will be made with the help of the Facilities team and the funds would likely come from grants and donations.
- The bins that were recently organized look great, thank you for those who took the time to organize and gain some efficiencies.

Treasurer's Report (Maura on behalf of Kalli)

- The annual budget review was recently completed by Craig Duftler as it must be done by a third party/outside source.
- There is a proposal to move to Quickbooks which is easier and more automated with a cost of \$90/month. The first year would be \$1,054 and second year \$1,080. We will use the higher priced option for the first month so that Kalli may receive additional support from Quickbooks. We need to amend the 2023-2024 budget to add a line under "Operating Expenses" for this change. Britt and Karen proposed to add the amendment for \$1,100.

New Business and Updates (Maura Simms)

- The Book Fair sold \$13,788 in books. We took \$2000 cash for budget and approximately \$4000 in Scholastic dollars which will go to items like book cart books and items for classrooms.
 - Mrs. Duftler indicating we made need more picture books for the birthday book cart.
 - Donuts with Grownups was a success with 28 dozen donuts and only 6 left at the end of the night!
 - Michelle is in contact with The Dough Run to get us a menu and prices to go live before our next PTA meeting regarding their Craft Show appearance.
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Miscellaneous and Upcoming Events

- The Craft Fair run by Emily is going well, all spots aside from maybe one are filled for 12/9. We can use some helpers from PTA, parents, responsible older students like 3-4 middle schoolers. We need donations. We need someone to man the plant order station for those picking up orders. Emily ordered crafts from the tables and will have coloring sheets. We are checking if sales of Girl Scout cookies are allowed. We need to ask local businesses if they will help us promote it. We can share it on our Social Media accounts to get the word out. Rob will share from the Rec Council side as well.
 - Door Decorating will run from 12/14-12/21 for voting, but we can start decorating now. Funds go to MNF. Theme is "Snow Days" – since we didn't get any snow days last year!
 - Funding request from Ms. Murphy for more bins to organize the science supplies like they just organized the math supplies. The regular cost would be \$499.96, however we will look for a Black Friday or Cyber Monday deal. There is \$3,000 remaining under the "Equipment and Supplies" budget line, so either way there should be room to approve. Michelle and Sonia motioned to approve the request.
 - Sonia made a request for a \$200 deposit to the DJ for the Sweetheart Dance and the rest will be paid later. Maura will sign and get a copy to Kalli.
 - Rec Council –Rob: Basketball started, soccer ended well, the rec council is looking to price out replacing some bball hoops and possibly replace some wooden picnic tables. LEGO club communication will go out soon to be Friday evenings, Tae Kwon Do is ongoing through the year for the older kids. Hersheypark discounted ticket offers will probably be announced in January.
 - Chick-fil-A Spirit night in Shrewsbury, Monday 11/20 must mention 7DE.
 - Tuesday 12/12 is the winter concert
 - Tuesday 12/19 is the next PTA meeting and also the Woodfire Spirit Night
 - Michelle shared per Nicole Smith that a 5th grade planning committee needs to start. There is no budget – they fundraise on their own however they want. Maura can help Michelle walk through how it's previously been done. As always the Principal and VP should be included in all communications about the 5th grade committee plans.
 - Karen mentioned on behalf of Mrs. Vassar that they'd like funds to purchase games for 3rd grade for after their lunch is over. Maura and Mrs. Horton said they'll check what we already have in the PTA closet and revisit.
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Meeting adjourned at 6:48pm.